

Unit 1

What is your name, please?

Contents

1. Greeting and introducing yourself
2. Introducing other people
3. Asking and giving for clarifications
4. Making a small talk
5. Ending a conversation

Behavioral Objectives

The students should be able to:

1. Greet and introduce yourself
2. Introduce other people
3. Ask for and give clarifications
4. Make small talk
5. End a conversation

Warm-up

Watch the video “Greeting etiquette around the world ” and answer the questions.

1. Can you tell the name of a country for each greeting?
2. Which greetings are typical in your country?
3. What are other ways to greet people?



Conversation1

Listen and complete a conversation. Then practice the conversation in pairs.

◆ Greeting and introducing myself

Katherine: Hello. My name is Katherine, but please call me _____.

Peter: Hello. I'm _____. Nice to meet you.

Katy: Nice to meet you too.

 **Conversation 2**

Listen and complete a conversation. Then practice the conversation in pairs.

◆ **Greeting and introducing myself**

Teacher: Good morning. What is your _____, please?

Ling: _____. My name is Fei Ling.

Teacher: I'm Barbara Gibson. Welcome to the class.

Ling: _____.

Reeve: Good morning. Sorry, I'm late.

Teacher: No problem.

Ling: Hello. Let me _____ myself. I'm Fei Ling. Glad to meet you.

Reeve: My name is Gordon Reeve. Glad to _____ you, too.

Exercise 1: Number the sentence in a conversation between Akiko and Ted from 1 to 6.

Akiko	Ted
_____ Nice to meet you, too.	_____ Nice to meet you.
_____ Hello. My name is Akiko.	_____ I'm Ted.
_____ What is your name?	_____ Hello.

 **Conversation 3**

Listen and complete a conversation. Then practice the conversation in pairs.

◆ **Greeting and introducing myself**

Peter: _____, Apaporn. How have you been?

Apaporn: Fine. _____ ?

Peter: Good. How about your _____?

Apaporn: Very well, thanks. How about your girlfriend?

Peter: She's fine. _____.

 **Conversation 4**

Listen and complete a conversation. Then practice the conversation in pairs.

◆ **Greeting and introducing myself**

Simon: Hi, Pat. Long _____ no see. What's going on?

Patricia: Nothing. And you?

Simon: Not good. I have a _____.

Patricia: Oh! It sounds bad. _____ for you.

 **Conversation 5**

Listen and complete a conversation. Then practice the conversation in pairs.

◆ **Greeting and introducing myself**

Kim: Excuse me, _____ Jack Turner?

Turner: Yes, that's right.

Kim: May I _____ myself? My name is Kim Jung Ki. How do you _____?

Turner: _____?

Exercise 2: Can you guess which dialogue is the most formal greeting from dialogue 3 to 5?

Useful expressions

Common greetings

- Hello. / Hi.
- Good morning / Good afternoon / Good evening.
- Good to see you. / Nice to see you. / Glad to see you.
- Long time no see. / It's been a while.
- How are you? / How's it going? / How are you doing?
- How are things? / How's life?
- How's your day? / How's your day going?
- What's up? / What's new? / What's going on?

Business greetings and formal greetings

- Good morning. / Good afternoon. / Good evening.
- It's nice to meet you. / Pleased to meet you.
- How have you been?
- How do you do?

Introducing myself

- Can I introduce myself? / May I introduce myself?
- I'd like to introduce myself.
- Let me introduce myself.
- My name is **Gordon Reeve**. / My name's **Gordon Reeve**.
- I'm **Gordon Reeve**.
- I don't think we've met. I'm **Gordon Reeve**

Speaking Practices

Exercise 3: Complete the dialogue by using your own information and then practice in pairs.

Dialogue 1

A: Hello. My name is _____, but please call me _____.

B: Hello. I'm _____. Nice to meet you.

A: Nice to meet you too.

Dialogue 2

A: Hello, _____. How have you been?

B: Fine. _____?

A: Good. How about _____?

B: Very well, thanks. How about _____?

A: Fine. Thank you.

Communicative activity

You are a new student at Valaya Alongkorn Rajabhat University under the Royal Patronage. Introduce yourself to the class.

 **Conversation 6**

Listen and complete a conversation. Then practice the conversation in pairs.

◆ Introducing other people, asking and giving for clarifications and making a small talk

Michael: Hello. My name is Michael Hadsan. I'm a _____ member.

Abegail: Hi. Mine is Abegail Jensen, but please call me Abby.

Michael: OK. Where are you from?

Abegail: _____. How about you?

Michael: I'm from _____.

Abegail: Really? I've never been there before, but I heard that it is a _____ historic and _____ country. What do you study here, Haaza?

Michael: Actually, it's Hadsan.

Abegail: Oh! Sorry. How do you spell that?

Michael: _____.

Abegail: Oh! Takashi is here.

Michael: Who is Takashi?

Abegail: He is my _____. We are in the same Biology class.

Michael: Where's he from?

Abegail: He's from _____. Let's go and say hello.

Exercise 4: Tick (✓) the countries you know. Write missing letters in the nationalities.

Countries	Nationalities
<i>Q : Where are you from?</i>	<i>Q : What is your nationality?</i>
<i>A : I'm from...</i>	<i>A : I'm...</i>
Australia	Australi a n
Brazil	Brazli _ _
Argentina	Argentini _ _
Italy	Itali _ _
the USA	Americ _ _
Russia	Russi _ _
Germany	Germ _ _
the UK	Brit i s h
Spain	Spain _ _ _
Poland	Pol _ _ _

China	Chin <u>e</u> <u>s</u> <u>e</u>
Japan	Japan _ _ _
Thailand	Thai
France	_ _ _ _ _

Conversation 7

Listen and complete a conversation. Then practice the conversation in pairs.

◆ Introducing other people, asking and giving for clarifications and making a small talk

Abigail: Takashi, I'd like you to meet Michael Hadsan. He's the new member club from Jordan.

Takashi: Nice to meet you, Michael. I'm _____.

Michael: Hi, nice to meet you too. So, are you from _____?

Takashi: That's right. I'm from Tokyo.

Michael: What's _____ like?

Takashi: It's really good. It's one of the most _____ cities in the world.

Michael: Wow! It's very interesting.

Exercise 5: Circle adjectives which can describe it and talk with your partner.

A : *What's your hometown like?*

B : *My hometown is ...*

modern

peaceful

interesting

busy

small

big

Conversation 8

Listen and complete a conversation. Then practice the conversation in pairs.

◆ Introducing other people, asking and giving for clarifications and making a small talk (Formal style)

Ross: Good morning. You must be Mr. Smith. I am Kelly Ross. I am a _____ of the human resource department. Welcome to our company.

Smith: Hello, Mrs. Ross.

Ross: Have you met Daniel Johnson? He is a _____ of the computer engineering department. He is going to present our project plan to you.

Smith: No, I haven't. This is the _____ time we met.

Ross: Mr. Johnson, this is Mr. Smith. Mr. Smith, this is Mr. Johnson.

Johnson: Pleased to meet you, Mr. Smith. I am going to _____ the plan. If you have any questions, please feel free to ask me.

Smith: Thank you. _____ to meet you, too.

Useful expressions

Introducing other people

- May I introduce my **colleague of the accounting department**?
- Can I introduce my **close friend**?
- This is **Mr. Smith**.
- Have you met **Mr. Johnson**?
- I'd like you to meet **Michael Hadsan**.

Asking and giving for clarifications

- What is your name again?
- Could you spell your surname, please?
- How do you spell your name?/ How do you spell that?

Making small talk

Questions	Responses
- So, are you from Japan ?	- Yes, I'm. / No, I'm not.
- Where are you from?	- I'm from Jordan .
- What's Tokyo like?	- It's really good. It's one of the most hi-tech cities in the world. - I've never been there before, but I heard that it is a historic and beautiful country.
- It's an interesting class, isn't it?	- Yes, of course.

Speaking Practices

Exercise 6: Match the questions with the responses and then practice with your partner.

1. I'm sorry. What is your name again?	a. Everyone calls me Pop.
2. Are you Areeya?	b. N-A-K-A-M-U-R-A
3. How do you spell your surname?	c. I'm Daniel Johnson.
4. What do you people call you?	d. Yes, I am.

Exercise 7: Complete the dialogue by using your own information and then practice in groups.

Dialogue

A: I'd like you to meet _____. He's my classmate.

B: Nice to meet you. I'm _____.

C: Hi, _____. So, are you from _____?

B: That's right. I'm from _____.

C: _____?

B: It's really good. It's _____.

C: Wow! It's very interesting.

Communicative activity

Introduce two classmates to each other.

Conversation 9

Listen and complete a conversation. Then practice the conversation in pairs.

◆ Ending a conversation

Abegail: Hi, Michael. How's it _____?

Michael: I'm fine, thanks. How are you, Abby?

Abegail: Quite good. How about your class in this semester?

Michael: I really love a business class, actually. I _____ with

Mr. Richards. He always gives clear explanations and samples.

Abegail : _____? It's an interesting class, isn't it?

Michael: Yes, of course.

Abegail: By the way I'm on my way to the coffee shop now. Are you _____?

Michael: I'm sorry. I have class. Well, I have to _____ now.

Abegail: OK. Bye. See you later.

Conversation 10

Listen and complete a conversation. Then practice the conversation in pairs.

◆ Ending a conversation

Smith: It's been very useful _____. I appreciate that.

Johnson: Thank you so much.

Smith: So, my secretary will send some additional information to you within _____ morning.

Johnson: That's great.

Smith: I've got something to prepare for next meeting. Have a good _____.

Johnson: Thank you. You, too. I look forward to our next meeting.

Exercise 8: Which one is more formal between conversation 9 and 10?

Useful expressions

Ending a conversation

- Bye. / Good bye.
- I have to go now. / I've gotta go.
- See you later. / See you tomorrow. / See you soon.
- Have a good afternoon. / Have a nice day.
- I look forward to our next meeting.
- I look forward seeing you again.

Speaking Practices

Exercise 9: Do you know these expressions? Which ones are “hellos” and which ones are “good-byes”?

Good morning.	How are you?
Good night.	How's it going?
Have a good day.	See you tomorrow.
Bye.	Hello.
What's up?	Talk to you later.

Hellos	Good-byes

Exercise 10: Complete the dialogue by using your own information and then practice in groups.

Dialogue

A: Hi, _____. How's it going?

B: I'm fine, thanks. _____?

A: _____. What time is it?

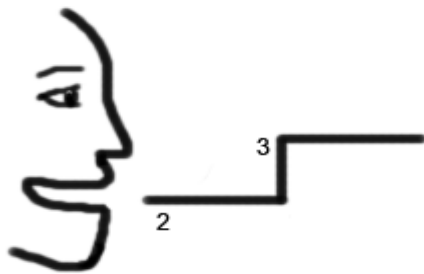
B: At 9.50.

A: Oh, I have to go now. See you later.

B: See you tomorrow. _____.

Pronunciation Tip: Rising and Falling Intonation

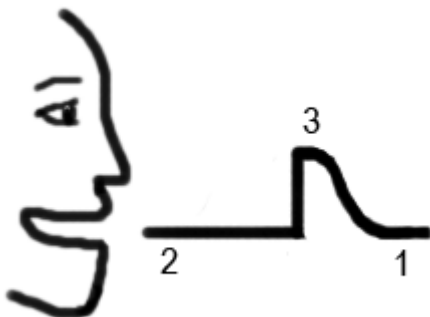
Rising intonation



Are you a ³ student?
2

Is she ³ happy?
2

Falling intonation



³ Good morning.
2 1

³ How are you?
2 1

What's your ³name?
2 1

Where do you ³work?
2 1

Why are you ³happy?
2 1

(from: <http://linguistics2012ananeira.blogspot.com/2012/06/intonation.html>)

Communicative activity

You meet your friend who hasn't met for a while. Talk to your friend by saying hello and good-bye and making a short conversation.

Quiz

Complete a dialogue by using each appropriate statement in the box.

What is your name?	I'm from South Korea.
How's your hometown like?	Nice to meet you, too.
See you.	This is Paul.
Where is your hometown?	It's an exciting city.
I'm Park See Hun.	I have to go.

Suda: Hello. My name is Suda. _____

See Hun: Hello. _____. Nice to meet you.

Suda: _____. Where are you from?

See Hun: _____. And how about you?

Suda: I'm from Bangkok, Thailand. _____.

See Hun: My hometown is Seoul.

Suda: _____

See Hun: It's really good. _____.

Suda: Oh! Paul is coming. May I introduce my friend? _____.

Paul: Glad to see you, See Hun.

See Hun: Glad to see you, too. _____.

Suda: OK. Bye. See you later.

Paul: _____.

References

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